# Task 12: Research Accommodation Options

You are required to research accommodation options close to the chosen venue for 600 delegates plus speakers and dignitaries. On the template below, identify the details required from each hotel or university hostel you have selected:

* Name and address of hotel
* Room rate (quote a preferred customer rate)
* Number of rooms tentatively booked
* Breakfast available (room service, restaurant, other options)
* Distance from venue

### Template 1.12: Accommodation Options for Delegates

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name & Address** | **Room Rate** | **# Rooms Booked** | **Breakfast** | **Distance from Venue** |
| **Accommodation Option 1** | Radisson Blu | $247 | 200 | Yes | 10 miles |
| **Accommodation Option 2** | Kimpton De Witt | $318 | 200 | Yes | 16 miles |
| **Accommodation Option 3** | Apollo Hotel Amsterdam | $138 | 200 | Yes | 20 miles |
| **Accommodation Option 4** |  |  |  |  |  |
| **Accommodation Option 5** |  |  |  |  |  |

**Notes:**

* **Location**
* **Stars**
* **Capacity**
* **Shuttle**